

**PIEDMONT DIVING AND RESCUE ASSOCIATION
MEETING OF THE BOARD OF DIRECTORS
JULY 22, 2018
AMERICAN QUARRY, SALISBURY, NC
1:45 P.M.**

CALL TO ORDER – President Tim Klima

PLEDGE – President Tim Klima

ROLL CALL – Secretary-Treasurer Lisa Garrison

In attendance:

Officers: President Tim Klima, Vice President Greg Culp, Secretary-Treasurer Lisa Garrison.

Board of Directors: Mick Wrenn, Karen Hughes, Rich Teague, Michelle Slate, and Mark Whitney. Having 5 of 8 members of the Board of Directors present, a quorum was achieved. Barry Moore, Quarry Manager of Lake Norman Quarry; Roger Malone, Assistant Quarry Manager of American; and Steve Hughes, Quarry Manager of JMR Quarry were also present.

READING OF MINUTES – Greg Culp moved to dispense with the reading of the previous minutes. Michelle Slate seconded the motion. Upon a vote, the motion was passed unanimously.

OFFICERS' REPORTS

President – Tim Klima

Tim reported everything is going well, and there are not too many complaints. He informed the board he is having signs made for all of the quarries and will have a letter sent to the membership that vandalizing or moving anything above or below the water would result in a lifetime ban. The moving and vandalizing of quarry property is causing safety problems. Tim would like to review all of the rules and put them on the back of next year's membership cards.

Vice President – Greg Culp

Greg reported several wishes and concerns for American Quarry which had been brought to his attention by several members. They are as follows:

1. They want to have the upper deck with the roof to be rebuilt.
2. The instructors would like the ramp fixed, and at the bottom of the ramp to build a shallow ramp.
3. A pontoon boat is available to be sunk in the quarry.
4. They would like "No Parking" signs put up around the gear-up benches.

5. There is a concern about how we know if instructors are making their students pay for their student passes. At this point it is on the honor system.
6. An instructor member with a forestry degree stated Round-Up weed killer is okay and would like to spray near the fence line. Tim Klima stated that was permissible as long as it was not near the water.
7. The question was raised: Once a student attains their Open Water certification, do they need to become members? During the discussion on this issue, it was stated if students who attain their Open Water certification want to get advanced training, they have to become members. Insurance for the students was discussed, but it was decided to talk about it later after some research on insurance was done. There was a feeling if members are not required to join upon their Open Water certification, a lot of money could be lost. It was suggested insurance could be included in the IDC.
8. Demo Day – Scott from Subgravity is interested in having another Demo Day in the fall at Lake Norman. The dry suit demo in the spring was very successful. It was discussed that dive shops be asked to help at the demo.
9. There was a discussion that the association strongly recommend that all instructors sign up for and be insured by the free DAN insurance. The idea was mentioned to send a packet to the instructors to strongly recommend getting the DAN insurance.

Membership Report – Tim Klima

As of the date of this meeting, PDRA has 928 members plus 63 Life Members, with 352 students signing up for student passes.

Karen Hughes asked about getting credit for getting members. The question was also raised about doing online registration through the shops.

Secretary-Treasurer Report – Lisa Garrison

New quarry flags with the new logo on them and new American flags have been given to each quarry manager to place at the quarries. Documents which are on the website need to be updated.

Lisa reported as of this date there are no outstanding bills, and we have \$60,807.30 in CDs, checking, savings, and PayPal accounts and \$25,079.89 in the Wayne Weatherford Annuity account for a total of \$85,887.19. The amount of \$2,000.00 needs to be transferred to the Wayne Weatherford Annuity from the operating account for two Life Memberships which were previously purchased.

Quarry Managers' Reports

American – Roger Malone

Roger reported things are going well. The connections on the steps need to be replaced with ties. Vandalism to structures underwater is causing a safety hazard.

JMR – Steve Hughes

Steve reported things are going well. They have done a lot of work to clean up and fix things. There has been good feedback on the improvements. Poles have been run down to the water for the power. They need to run power to the building. The inspector has been called. Two 55-gallon trash cans have been added and have been chained up so they cannot be moved or taken. They have cleaned up a lot of the shrubs and made fire pits. Steve noted they need new buoys, as the old ones are rusted. A young boy was cut on the hand when he touched one of the buoys, but there was no incident report submitted. Steve will get the new buoys: white for objects and blue for platforms. He would like signs on the end of the buoys. There have been some complaints that from the upper pavilion to the bottom people have been slipping, so steps will be made. Cross-ties have been put in for parking. There have also been some complaints about the boards coming up on the docks, which will be fixed.

Lake Norman – Barry Moore

Barry reported more people are hanging out on the back side of the quarry. There are no big problems. Things are going well.

OLD BUSINESS

PDRA Documents – Mark Whitney

A committee had been formed to review the documents of the association. The following proposed changes were discussed and voted on:

Proposed Change #1

Present Rule:

RR 1. The Vest Rule

Every person in or upon PDRA waters shall wear an operable personal flotation/safety device. This device shall be capable of affording positive buoyancy to the person in or upon the water and any equipment attached to him. "In or upon the water" shall include, but is not limited to, the following activities and situations: wading, bathing, swimming, skin diving, scuba diving, in or upon a float, raft, tube, or any such device.

Change Submitted for Consideration:

RR 1. The Vest Rule

Every person in or upon PDRA waters shall wear a [3mm \(or thicker\) Wet Suit](#) or an operable [Coast Guard Approved](#) personal flotation/safety device. This device shall be capable of affording positive buoyancy to the person in or upon the water and any equipment attached to him. "In or upon the water" shall include, but is not limited to, the following activities and situations:

wading, bathing, swimming, skin diving, scuba diving, in or upon a float, raft, tube, or any such device.

Michelle Slate moved the proposed change be made. Mick Wrenn seconded the motion. After some discussion, the proposed change was voted upon and passed unanimously.

Proposed Change #2

Present Rule:

RR 9. Membership, Members and Guests

- A. All persons who desire membership in the PDRA shall make application. The membership application consists of two separate documents. One is titled "Membership Application and Release" and the other is titled "Statement of Understanding and Waiver." Both of these documents must be completed by the prospective member. The prospective member will become a full member of the PDRA when his application is processed by the PDRA Membership Secretary and membership card and key are issued.

- B. A member shall not take or allow anyone other than the members of his immediate family on PDRA property unless such other persons have signed a PDRA "release", and such signed "release" is in the members possession while such guest is on PDRA property. Family membership shall be only the spouse of a PDRA member and/or dependent children residing in the same household or for whom the member is legally liable. Guests are subject to all PDRA rules and regulations. Members are responsible for the conduct of guests. The privilege of taking guests on PDRA property shall not be abused in numbers or frequency. No member shall take more than 10 guests on PDRA property unless authorized in writing by the Board of Directors, and this privilege may be used one time during a calendar year. A non-member of the PDRA can come as a guest two times in a calendar year.

- C. Students with an instructor are guests.

Change Submitted for Consideration:

RR 9. Membership, Members, Guests and Student Training Pass Holders

- A. All persons who desire membership in the PDRA shall make application. The membership application consists of two separate documents. One is titled "Membership Application and Release" and the other is titled "Statement of Understanding and Waiver." Both of these documents must be completed by the prospective member. The prospective member will become a full member of the PDRA when his application is processed by the PDRA Membership Secretary and membership card and key are issued.

- B. A member shall not take or allow anyone other than the members of his immediate family on PDRA property unless such other persons have signed a PDRA "release", and such signed "release" is in the members possession while such guest is on PDRA property. Family membership shall be only the spouse of a PDRA member and/or dependent children residing in the same household or for whom the member is legally liable. Guests are subject to all PDRA rules and regulations. Members are responsible for the conduct of guests. The

privilege of taking guests on PDRA property shall not be abused in numbers or frequency. No member shall take more than 10 guests on PDRA property unless authorized in writing by the Board of Directors, and this privilege may be used one time during a calendar year. A non-member of the PDRA can come as a guest two times in a calendar year.

- C. Student Training Pass Holders are required to fill out and sign the same “Membership Application and Release” and “Statement of Understanding and Waiver”. This is for the purposes of Registration, Release and Waiver. However a Student Training Pass Holder is not a member, they are the guest of their instructor(s). The Student Training Pass must be on premises with the student anytime they are on PDRA Property.

Rich Teague moved the proposed change be made. Mick Wrenn seconded the motion. After some discussion, the proposed change was voted upon and passed unanimously.

Proposed Change #3

Present Rule:

RR 11. Parking

Members and guests shall not park vehicles so as to block gates or water entry areas. Instructors with classes of students and guests shall be certain that neither instructing activities nor vehicles shall impede regular member’s free access to parking areas and water entry areas.

Change Submitted for Consideration:

RR 11. Parking

A. Members and guests shall not park vehicles so as to block gates or water entry areas. Instructors with classes of students and guests shall be certain that neither instructing activities nor vehicles shall impede regular member’s free access to parking areas, water entry areas and gear benches.

B. Each Quarry Manager, under the guidance of the President, at his or her discretion, may designate areas where classes can and cannot be taught. The Quarry Manager, where possible, will post signs to clearly state the designation of these areas.

Michelle Slate moved the proposed change be made. Mick Wrenn seconded the motion. After some discussion, the proposed change was voted upon and passed unanimously.

Proposed Change #4

Present Rule:

RR 13. Children

All PDRA leased or owned property (usually water-filled rock quarries) is by their very nature, dangerous places for children to engage in unsupervised play. Therefore, children shall be kept

under strict adult supervision at all times to minimize the dangers of drowning, rock slides, falling over the edge, rock throwing, snakebite, etc.

Change Submitted for Consideration:

RR 13. Children

All PDRA leased or owned property (usually water-filled rock quarries) is by their very nature, dangerous places for children to engage in unsupervised play. Therefore, children shall be kept under strict adult supervision at all times to minimize the dangers of drowning, rock slides, falling over the edge, rock throwing, snakebite, etc. [Children, including all persons under 18 years of age, who are “Family Members”, students or guests, need to be in the company of an adult member at all times while on PDRA property.](#)

After some discussion, it was decided to table this proposed change so it can be determined what the insurance policy says.

Proposed Change #5

Present Rule:

RR 16. General

- A. Do not dive or jump from quarry walls.
- B. Do not remove, alter, or destroy items placed in quarries for your diving diversity.
- C. Do not remove, alter or destroy equipment or supplies (e.g. gravel) belonging to a property owner or lessor.
- D. The shooting of fireworks or explosives is prohibited.
- E. Have your current PDRA identification card with you when on PDRA property and immediately show it to any one requesting to see it.
- F. Conduct yourself as a lady or gentleman at all times.
- G. While on PDRA property, no member or guest of a member shall enter the water for diving or swimming if that individual is under the influence of alcohol, prescription drugs, or any other controlled substance.
- H. Any accident and/or serious injury that occur on PDRA owned or leased property shall be reported to a PDRA Officer or Quarry Manager within 24 hours.
- I. Any member who violates any of the Rules and Regulations of the PDRA will be subject to a fine of up to \$100.00 for each violation.

Change Submitted for Consideration:

RR 16. General

- A. Do not dive or jump from quarry walls.
- B. Do not remove, alter, or destroy items placed in quarries for your diving diversity.
- C. Do not remove, alter or destroy equipment or supplies (e.g. gravel) belonging to a property owner or lessor.
- D. The shooting of fireworks or explosives is prohibited.

- E. Have your current PDRA identification card with you when on PDRA property and immediately show it to any one requesting to see it.
- F. Conduct yourself as a lady or gentleman at all times.
- G. While on PDRA property, no member or guest of a member shall enter the water for diving or swimming if that individual is under the influence of alcohol, prescription drugs, or any other controlled substance.
- H. Any accident and/or serious injury that occur on PDRA owned or leased property shall be reported to a PDRA Officer or Quarry Manager within 24 hours.
- I. Any member who violates any of the Rules and Regulations of the PDRA will be subject to a fine of up to \$100.00 for each violation, [suspension of membership or revocation of membership at the discretion of the board of directors.](#)

Michelle Slate moved the proposed change be made. Mick Wrenn seconded the motion. After some discussion, the proposed change was voted upon and passed unanimously.

Proposed Changes to the PDRA Bylaws

Proposed Change #1

Present Bylaw:

- 48 1. Regular Member. A member who pays the initiation fee and one year’s dues when
- 49 he joins. In the event he joins after the first quarter of a given year, he will pay the
- 50 initiation fee and prorated dues fees.

Change Submitted for Consideration:

- 48 1. Regular Member. A member who pays the initiation fee and one year’s dues when
- 49 he/she joins. [A member that renews his/her membership and pays the next years dues prior to January 1st following the year in which dues were paid, with no gap in membership.](#)

After some discussion, this proposed was tabled. Lisa Garrison informed the board this change has already been made, but it was not corrected in the printed version of the Bylaws. Lisa will be going through the current version of the Bylaws and will be updating all changes which have been previously voted upon and will also look for changes which need to be presented to the General Assembly at the meeting in 2019.

Proposed Changes to the PDRA Guest Release

Proposed Change #1

Present Wording on Guest Release Form:

In witness whereof I hereto set my hand and seal this the _____ day of _____ 20_____.

GUEST _____ (Seal) _____ (Date)
_____ (Seal) _____ (Key #)
_____ (Seal) _____ (Date)

(Signature of Parent/Guardian if under 18) PDRA MEMBER (PRINT NAME)

Change Submitted for Consideration:

Guest Name (Signature) _____ Date _____
Guest Name (Printed) _____
Member Name (Printed) _____ Member Key# _____
Parent/ Guardian (Signature) _____ Date _____
Parent/ Guardian (Printed) _____
(If Guest is under 18 years of Age Parent Guardian Must Sign)

The Guest Release will be updated and changed at the top of the document. There does not need to be a vote to make the change. It was determined the current version of the Guest Release is confusing and can be simplified. After some discussion it was decided to make the policy that Guest Release forms should be retained for one year.

AMERICAN QUARRY PROPERTY – Tim Klima

Tim reported there had been no change in the situation with the sale of the property adjacent to American Quarry.

NEW BUSINESS

Budget – Tim Klima

Tim presented his proposed budget for 2019. He reported the number of members from 2016 and 2017 has remained almost the same. He suggested a larger amount of funds be allocated for events (such as the Treasure Hunt) because it is harder to get “freebies” to give away. Tim told the board not as much money would be needed in the coming year for improvements to the quarries because lots of work has been done in 2017. He would like to see the association save money to buy another quarry. In looking at the cost of keys, there was some discussion about using a punch code as an alternative. There was no decision made as to whether to change from keys to a punch code.

Michelle Slate moved to accept the printed budget as presented. Rich Teague seconded the motion. After some discussion, the motion passed unanimously.

Elections – Lisa Garrison

Lisa reminded everyone elections would be held at the General Assembly on October 14, 2018. She reviewed whose terms were up and who had told her they were not running for office again.

New Computer for Membership Roster and Cards -- Tim Klima

Tim Klima informed the board a new laptop computer with Excel and printer was purchased for Mick Wren so he can process the keys and membership cards.

ADJOURNMENT

Having no more business to discuss, Mick Wrenn moved to adjourn. Michelle Slated seconded the motion. Upon a vote, the motion passed unanimously.

The meeting was adjourned at 3:00 p.m.

Lisa Garrison, Secretary-Treasurer